

AGENDA

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Cricklade Town Hall, High Street, Cricklade SN6 6AE
Date: Wednesday 26 September 2012
Time: 6.00 pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to:

Penny Bell (Democratic Services Officer), 01249 706613 / penny.bell@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Allison Bucknell	Lyneham
Peter Colmer (Vice Chairman)	Cricklade & Latton
Peter Doyle (Chairman)	Wootton Bassett South
Mollie Groom	Wootton Bassett East
Jacqui Lay	Purton
Bill Roberts	Wootton Bassett North

Items to be considered	Time
<p>1 Chairman's Welcome and Introductions</p>	<p>6.00pm</p>
<p>2 Apologies for absence</p>	
<p>3 Minutes (<i>Pages 3 - 16</i>)</p> <p>To approve the minutes of the meeting held on Wednesday 25 July 2012.</p>	
<p>4 Declarations of Interest</p> <p>Councillors are requested to declare any pecuniary or non-pecuniary interests, or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 17 - 28</i>)</p> <p>To note the following announcements:</p> <ul style="list-style-type: none"> i. Street Light Savings ii. State of the Environment Report iii. Wiltshire & Swindon Local Nature Partnership iv. Barrier Busting Proposals v. Minerals Sites in Wiltshire & Swindon vi. Wootton Bassett Town Council Wards (renaming to include "Royal"). 	
<p>6 Partner Updates (<i>Pages 29 - 44</i>)</p> <p>To note the written reports and receive any verbal updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. Defence Technical Training (see also agenda item 10) iv. NHS Wiltshire v. Parish and Town Councils vi. Community Area Young People's Issues Group vii. Neighbourhood Planning Working Group viii. Community-Led Planning Steering Groups ix. Chambers of Commerce/Business Associations x. Community Groups xi. Housing Associations 	

7 Task Group Reports and Decisions

To consider reports from the following task groups and make any necessary decisions:

- i. Community Area Transport Group
- ii. Cricklade Shadow Community Operations Board
- iii. Royal Wootton Bassett Shadow Community Operations Board
- iv. Dog Fouling Task Group.

8 Funding Applications (Pages 45 - 50)

To consider the following applications for funding:

- i. Cricklade Jubilee Gardens Project - £320 requested
- ii. Hook Village Hall Toddler Group - £1,000 requested
- iii. Smart Zone Ltd - £976 requested
- iv. Tockenham Parish Council - £200 requested

9 Break

6.30pm

A short interval will be held for refreshments and networking opportunities.

10 Lyneham Defence Technical Training (Pages 51 - 52)

7.00pm

To receive an update from Angus Martin (Technical Director, AMEC, Environment & Infrastructure UK Limited) regarding arrangements for public consultation relating to planning applications for development works at Lyneham.

11 Police and Crime Commissioners

7.15pm

To receive a presentation from Carol Soden, Wiltshire Police Authority Member, regarding the new Police and Crime Commissioners.

12 Housing Need and Review of Housing Allocations System

7.30pm

To receive a presentation from Nicole Smith, Head of Strategic Housing, regarding housing need in the Royal Wootton Bassett & Cricklade Community Area and the Council's review of its Housing Allocations System.

13 JSA Priorities' Updates

8.00pm

To receive a brief update from members leading on the JSA priorities, as follows:

- i. HGV volume and routes – Councillor Jacqui Lay
- ii. Affordable housing and making it attractive/modern – Councillor Allison Bucknell

- iii. Urban Sprawl – Councillor Peter Colmer
- iv. Lack of bus services in rural areas – Councillor Bill Roberts
- v. Increasing traffic on A419/M4 creating rat-runs – Councillor Mollie Groom.

14 **The Legacy of 2012**

8.15pm

To receive an interactive presentation from Laurie Bell, Director Communications, to recap on the year's events, discuss the effect the year has had and to talk about how to continue the legacy through 2013 and beyond.

15 **Evaluation and Close**

9.00pm

The Chairman will invite any remaining questions from the floor.

The meeting is asked to note the future meeting dates below and participate in the evaluation.

Future Meeting Dates

Wednesday 28 November 2012

6pm

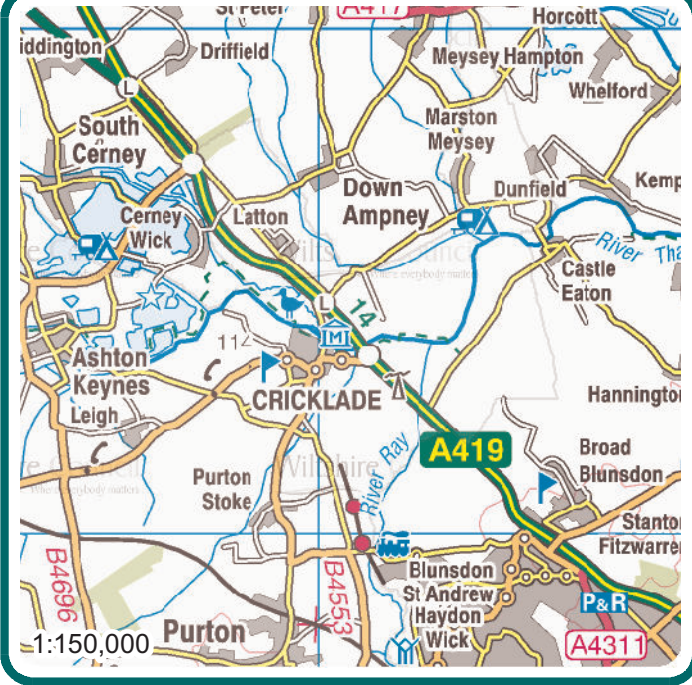
St Bartholomew's School, Royal Wootton Bassett

Wednesday 23 January 2013

6pm

Bradon Forest School, Purton

***Please note that the meeting scheduled for
Wednesday 20 March 2013 has been cancelled due
to the pre-election period (Purdah)**



Cricklade Town Hall
High Street
Cricklade
Swindon
SN6 6AE

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Lyneham Primary School, Preston Lane, Lyneham SN15 4QJ
Date: 25 July 2012
Start Time: 6.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Penny Bell, direct line 01249 706613 or e-mail penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Doyle (Chairman), Cllr Jacqui Lay, Cllr Allison Bucknell, Cllr Peter Colmer (Vice Chairman), Cllr Mollie Groom and Cllr Bill Roberts

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Laurie Bell, Director Communications
Karen Scott, Voluntary Development Manager
Emma Cooper, Community Partnership Manager

Town and Parish Councillors

Cricklade Town Council – David Tetlow, Mark Clarke, Rod Case, John Harmer, Terri Robertson, Ruth Sybiak, Julie Norman

Royal Wootton Bassett Town Council – Mike Leighfield, Steve Walls, Johnathan Bourne

Broad Town Parish Council – Veronica Stubbings

Lydiard Millicent Parish Council – Tom Pepperall

Lyneham and Bradenstoke Parish Council – John Webb, Deborah Bourne, Ron Glover

Marston Meysey Parish Meeting – Michael Waldron

Purton Parish Council – Ray Thomas

Tockenham Parish Council – Diana Kirby

Partners

Wiltshire Police – Chris Martin, Martin Alvis

Wiltshire Fire and Rescue Service – Mike Franklin, G Weller

Defence Infrastructure Organisation – Stephen Harness, Captain Bob Rusbridger

AMEC – Angus Martin

Community First – Marion Rayner, Belinda Fowler

Common Places – Mark Goodman

Volunteer Centre Wiltshire – Simone Lord

Extended Services/Partnership of Schools – Andrea Smith

Total in attendance: 61

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Wootton Bassett & Cricklade Area Board.</p>
2	<p><u>Apologies for absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Squadron Leader Rob Connolly, RAF • Peter Smith, Wiltshire Council Youth Service • Thomas Woodhouse, Royal Wootton Bassett Shadow Community Operations Board • Sue Doyle, Mary Champion and Jenny Stratton, Royal Wootton Bassett Town Council.
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Wednesday 30 May 2012 were agreed a correct record and signed by the Chairman.</p> <p>Councillor Lay reported that the results of the Ridgeway Farm appeal, originally due to be released on 22 October, would now be released on 1 November.</p> <p>Councillor Colmer reported that Cabinet had that week approved new Dog Control Orders, which would be of interest to the Dog Fouling Task Group that had been formed at the last Area Board meeting in response to local concern.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to a number of Chairman's announcements which were contained within the agenda pack for information, and included briefings on The Localism Act, Paths for Communities (a grant scheme for parishes) and funding for a new Scout and Guide HQ.</p> <p>Further announcements were made as follows:</p> <p>2012 – Year of celebration A summary was circulated outlining the successes of the Jubilee, Olympic Torch and Hudson's Field events that had been held across Wiltshire.</p>

	<p>Re-opening of Lime Kiln Pool Lime Kiln Leisure Centre's pool had re-opened with a new timetable. Swimming attendance over the first three days of opening had been excellent and was a 300 percent increase on the same period in 2010.</p> <p>Fire at Broad Town Councillor Bucknell extended a thank you to all of the services that had been involved in dealing with the recent fire that had broken out at Swindon Metal Solutions in Thornhill, near Broad Town.</p> <p>Congratulations Councillor Lay reported that she had recently attended an awards ceremony at Bradon Forest School, and it was announced that an ex-student of the school, Grant Turner, had qualified for the 4 x 100 relay for the Olympics. The Area Board congratulated Grant on this fantastic achievement.</p>
6	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> i. Wiltshire Police The written report from Wiltshire Police was received and noted. ii. Wiltshire Fire & Rescue Service The written report from Wiltshire Fire & Rescue Service was received and noted. Mike Franklin added to the report by announcing that the Service had a legal obligation to carry out a public consultation on the new Business Plan to 2016. Parish and Town Councils would be contacted shortly with further information. <p>Graham Weller provided an overview of the recent fire near Broad Town, which had been a very large fire for the crews to deal with, and many more local crews had been called upon to assist in tackling the fire. One fire officer had suffered heat exhaustion during the operation, but had now fully recovered.</p> <ul style="list-style-type: none"> iii. Defence Technical Training Captain Bob Rusbridger and Stephen Harness from the Defence Infrastructure Organisation (Defence Technical Training) provided an update on progress establishing Defence Technical Training at Lyneham. <p>Plans for Defence Technical Training were still running to plan and many surveys had been carried out on the site. It was envisaged that a planning application would be submitted next spring/summer.</p> <p>Angus Martin from Amec, the appointed contractor for the site, reported that Amec was pleased to have been appointed by the Defence</p>

Infrastructure Organisation programme to work with the MOD on the site, and that communication with the community was very important. A full report and presentation on progress would be reported to the community via the Area Board at the next meeting on 26 September.

The Chairman thanked Bob, Stephen and Angus, and also brought people's attention to a written update that had been circulated on the Council's Military Civilian Integration programme.

iv. NHS Wiltshire

The written report from NHS Wiltshire was received and noted.

v. Parish and Town Councils

The written updates from Cricklade Town Council and Royal Wootton Bassett Town Council were received and noted. There were no other updates from parish councils.

vi. Community Area Young Peoples' Issues Group (CAYPIG)

The written report on Youth Service activities was received and noted.

vii. Chambers of Commerce

The written report from the Royal Wootton Bassett Chamber of Commerce was received and noted.

Cricklade Business Association reported that work was still underway, in close partnership with Visit Wiltshire, on the tourism project, for which an Area Board grant of £5,000 had been previously awarded.

viii. Community Groups

Royal Wootton Bassett Sports Association - The written report from the Royal Wootton Bassett Sports Association was received and noted.

Wiltshire Involvement Network - Mary Wilson from Wiltshire Involvement Network (WIN) reported that WIN was looking to engage more and reach out to communities in order to identify and seek to rectify local issues of concern.

WIN was a network of people, organisations and community groups working together to improve health and social care services for the people of Wiltshire.

The Area Board members indicated that they would be happy to attend meetings of WIN should they be invited. Councillor Lay also suggested that WIN became involved with the Memory Loss group.

Extended Services – Andrea Smith reported that there was a full programme of summer activities that was running every day over the school summer holidays, and many of the activities were fully booked.

	<p>The Community Cinema was also continuing, with the next screening of Alvin and the Chipmunks being shown on Thursday 13 September.</p>
7	<p><u>Task Group Reports and Decisions</u></p> <p>Updates were received as follows:</p> <ul style="list-style-type: none"> i. Community Area Transport Group (CATG) The notes of the last CATG meeting were circulated for information, and noted. The next meeting of the CATG had a provisional date of Thursday 13 September, with the venue to be confirmed. Councillor Colmer would confirm this with the CATG members in due course. ii. Cricklade Shadow Community Operations Board (Shadow COB) Ruth Sybiak, Chairman of the Cricklade Shadow COB, reported that the Shadow COB was entering an exciting phase of work. The draft feasibility study was complete, and the group was due to meet with architects to begin working on proposals for the designs of the two buildings. iii. Royal Wootton Bassett Shadow Community Operations Board (Shadow COB) Mike Leighfield, member of the Royal Wootton Bassett Shadow COB, reported that the Shadow COB had previously decided to suspend its activities whilst discussions were taking place with the MOD as a potential partner for the Campus. Information from the MOD was still awaited. The Shadow COB had decided to reconvene as and when necessary.
8	<p><u>Community Asset Transfer: Latton Recreation Field</u></p> <p>The Area Board considered a report and recommendation regarding the proposed transfer of Latton Recreation Field from Wiltshire Council to Latton Parish Council.</p> <p><u>Decision</u> The Area Board approved the transfer of Latton Recreation Field from Wiltshire Council to Latton Parish Council.</p>
9	<p><u>Funding Applications</u></p> <p>The Area Board considered the following application for funding from the Area Board's allocated budget for '2012 – Year of Celebration' events.</p> <p><u>Latton Diamond Jubilee Community Garden</u> The sum of £350 was requested to assist with the purchase of gardening equipment and to launch the garden.</p> <p><u>Decision</u> The Area Board awarded the sum of £350 to the Latton Diamond Jubilee</p>

	<p>Community Garden to assist with the purchase of gardening equipment and to launch the garden. <u>Reason:</u> The application met the grant criteria.</p> <p>The Chairman announced that a thank you card had been received from the Royal Wootton Bassett Friends of Guiding, thanking the Area Board for the grant which had helped to facilitate the much-needed renovations of the guide hut.</p>
10	<p><u>Break</u></p> <p>A short break was held for refreshments and networking opportunities.</p>
11	<p><u>Prioritisation of 'Forward Together' (JSA) outcomes</u></p> <p>Councillor Bucknell presented the prioritisation of the outcomes that had arisen from the Area Board's Joint Strategic Assessment event held in March 2012. This was now the public's chance to influence the future work of the Area Board.</p> <p>On 28 March 2012, the Area Board had staged an event; 'Forward Together', where there were eight different theme groups and attendees were asked to identify priorities within each theme.</p> <p>The event had been very successful, and 24 priorities had been identified overall.</p> <p>The Area Board was now seeking to identify five top priorities to take forward, and the electronic voting system was used to enable everybody in attendance at the meeting to have their say on the three priorities that they felt were the most important.</p> <p><u>Decision</u> The results of the voting exercise, and the top five priorities identified, were as follows:</p> <p>Priority 1 – HGV volume and routes Priority 2 – Affordable housing and making changes to social housing to be attractive / suitable for modern living Priority 3 – Urban sprawl Priority 4 – Lack of bus services in rural areas Priority 5 – Increasing traffic on A419/M4 creating rat-runs.</p> <p>These five priorities that had been chosen by the public would now form the basis of a work plan for the Area Board for the coming year, and partners would be sought to take the priorities forward.</p> <p>Progress would be reported back through the Area Board on a regular basis.</p>

Update on Community-Led Planning and Neighbourhood Plan

Community First, the Rural Community Council for Wiltshire, and Common Places, a Social Enterprise supporting the development of resilient communities, delivered presentations regarding Community-Led Planning and the Neighbourhood Plan, which they were leading on respectively.

Community First: Community-Led Planning

Marion Rayner, Community Development Manager, and Belinda Fowler, Community Development Officer, provided an update on Community-Led Planning across the Royal Wootton Bassett & Cricklade Community Area.

Community First was a charity that supported communities to create Community-Led Plans that would inform the Community Area Plan.

A Community-Led Plan was a strategy for the community for a five-year period. The plan covered all issues of concern within a community, including social, economic and environmental issues. The plan was designed to reflect the views of all sections of the community through a good process of consultation.

Community First offered direct support for steering groups, access to Community-Led Planning resources, assistance with coordination, new ideas and workshops.

In the Royal Wootton Bassett & Cricklade Community Area, there were currently 10 out of the 12 parishes and towns involved in the Community-Led Planning process, and two plans were already complete.

Common Places: Neighbourhood Plan

Mark Goodman provided an overview of the Neighbourhood Plan process and how this applied to the Royal Wootton Bassett & Cricklade Community Area.

A Neighbourhood Plan, as defined by the Localism Act 2011, was “a plan which set out policies (however expressed) in relation to the development and use of land”.

Once a Neighbourhood Plan had demonstrated its general conformity with the strategic policies of the Local Plan and was brought into force, the policies it contained took precedence over existing non-strategic policies in the Local Plan in that neighbourhood.

Common Places had been commissioned to lead on the development of a Neighbourhood Plan for the Royal Wootton Bassett & Cricklade Community Area. The process was well underway and would soon be leading into a public consultation phase, to be followed by formal consultation.

Both Community First and Common Places were working together to maintain communication, share local knowledge, overcome challenges and facilitate

	<p>understanding of the two separate but linked processes.</p> <p>Following the presentations from Community First and Common Places, the following questions and comments arose:</p> <ul style="list-style-type: none"> • One of the real benefits of Neighbourhood Plans was identifying and dealing with common issues. • All data was stored in digital format which made it easier to collate efficiently and create common databases. • Common Places was funded to carry out its work directly through the client, which in this case was Wiltshire Council, and funding for the project had been received through DCLG. • Community First was a registered charity and was part of a national network of Rural Community Councils. Community First's funding for this work was received from DEFRA. • The Royal Wootton Bassett & Cricklade Area Board had also supported the process by agreeing to make funding available for parishes and towns seeking to embark upon the Community-Led Planning process. • Parish councils were the qualifying bodies insofar as a Neighbourhood Plan was concerned. If a parish council chose not to participate in a Neighbourhood Plan for the Community Area as a whole, then that parish would not be included in the Neighbourhood Plan process which could then result in a 'donut plan' to exclude any parish(s) which did not participate. <p>A brief round-table exercise was held, and people were asked to identify what they felt could be the biggest challenges to developing the two planning processes. A list of the suggestions can be viewed at Appendix 1 to these minutes.</p> <p>The Chairman congratulated Community First and Common Places for working so well in partnership together, and thanked them for attending the Area Board to deliver their presentations.</p>
13	<p><u>Volunteering in Wiltshire</u></p> <p>Karen Scott, Voluntary Development Manager for Wiltshire Council and Simone Lord of Volunteer Centre Wiltshire delivered a presentation on the work being undertaken by the Council and its partners to develop and support volunteering in Wiltshire.</p> <p>Work was ongoing to make volunteering available to all, and to ensure that volunteering was well managed, supported and recognised through schemes such as the new 'Time Credits' scheme, a scheme whereby volunteers were rewarded by the time they gave by receiving a time credit which could be redeemed against certain time-related activities.</p> <p>There were plenty of opportunities available for volunteers; 1,500 volunteering</p>

	<p>opportunities had now been promoted through the Volunteer Centre and the number of volunteers had doubled in the last year to 2,265.</p> <p>Further information on volunteering opportunities was available by telephoning 0845 521 6224 or by visiting www.volunteercentrewiltshire.org.uk.</p> <p>Following the presentation, the following comments arose:</p> <ul style="list-style-type: none"> • A Time Credits website was currently under development, and would contain information regarding how and where Time Credits could be redeemed. • In the meantime, there was information on the Facebook page: www.facebook.com/chippenhamtimecredits • Further information on the Time Credits pilot was also available on the Wiltshire Council website: www.wiltshire.gov.uk/wiltshiretimecredits • The Time Credits scheme was mainly aimed at new volunteers to encourage more people to get involved with volunteering who wouldn't normally otherwise. • The pilot was currently running in the Chippenham area, but it was hoped it could be extended throughout other areas if communities were interested in developing the scheme in their own areas. <p>The Chairman thanked Karen and Simone for their presentation.</p>
14	<p><u>Wiltshire Community Bank: Tackling Social Exclusion</u></p> <p>Emma Cooper, Community Partnership Manager, gave a presentation regarding Tackling Financial Exclusion in Wiltshire.</p> <p>Financial exclusion was often hidden within our communities and could be hard to identify. It was not just something that occurred in urban areas; but existed in rural areas too and was also more likely to exist where there were high levels of affordable housing. Research showed a correlation between low income and deprivation, and employed people and pensioners were also affected.</p> <p>In the Royal Wootton Bassett & Cricklade Community Area there were three areas that were within the most deprived 20% in Wiltshire and 7.5% of families were classed as 'vulnerable'. There was also a decline in rural facilities, such as post offices.</p> <p>Wiltshire Council was the lead body for improving financial inclusion and was working with organisations such as Wiltshire Money to improve financial capability and offer better access to free money advice, financial products and services.</p> <p>The Wiltshire Community Bank was a credit union service in Wiltshire which allowed people to save and borrow at an affordable rate. People were encouraged to join Wiltshire Community Bank as members pooled their savings</p>

	<p>to lend to one another, so the service was more effective the more people who participated.</p> <p>The Chairman thanked Emma for her presentation.</p>
15	<p><u>Evaluation and Close</u></p> <p>An evaluation exercise was held using the electronic voting devices. Comments and suggestions were welcomed and could be fed through the local members.</p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Wootton Bassett & Cricklade Area Board would be held on Wednesday 26 September 2012, from 6pm at Cricklade Town Hall.</p>
<p><u>Appendix 1 - Community-Led & Neighbourhood Planning Comments</u></p>	

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Royal Wootton Bassett and Cricklade Area Board Meeting

25th July 2012

Comments in answer to:-

What are the biggest challenges to developing the two processes? (Neighbourhood Plan and Community Led Plans)

- Amount of time and keeping focussed
- Reconciling needs of Parishes and Towns infrastructure together
- Communication to public – clarity of 2 processes
- We need to see Common Places Work Plan – who, what and when by – seems a bit wishy washy
- I fail to see or believe that parish plans coming into the NAP process late can have a full and meaningful engagement
- The defining envelope is the Core Strategy and that has hundreds of objectives to it. So meaningful alignment between the CS, NAP and CLP is highly unlikely.
- Firstly I hate post-its and surely we have moved beyond that
- The Localism Act allows any parish to develop a Neighbourhood Plan – so Alistair Cunningham was wrong when he said parishes could be left out – this has been confirmed with DCLG
- Community involvement and apathy
- Consultation fatigue
- Neighbourhood Plans – needs of area are so diverse that Neighbourhood Plan will be too generic
- Apathy of community
- ‘Manpower’ for PPs and TPs
- What is common to all and what happens to gathered non-pl??
- Resistance to change
- Consensus could be hard to find
- Inability to make decisions within the required timescale
- Using the collected data to benefit both processes which may have differing needs and outcomes
- Finding the same solutions for different areas to the common issues
- Communication of the 2 processes to avoid confusion
- Securing input from broad sections of the community – notably youth
- Generating community involvement
- Limited volunteer time evaporating in a fog of confusion
- No money
- Neighbourhood Plan needs to be focussed on a single issue (or a few). Having lots of different issues from different parishes is recipe for disaster. What would people be voting for in Referendum?
- It all seems unnecessarily complicated

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Chairman's Announcements

Subject:	Street Lighting Savings
Officer Contact Details:	Peter Binley - Head of Service Highway Asset Management and Commissioning Tel: 01225 713412
Weblink:	http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=633
Further details available:	See link above

Summary of announcement:

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

The Council are currently seeking views on these changes to street lighting to reduce energy usage and costs.

Chairman's Announcements

Subject:	Wiltshire and Swindon State of the Environment report 2012
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust - tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It highlights key themes and trends over time and in relation to the South West and the UK as a whole.

More detailed data is available in a new environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

The report and website provide an environmental evidence base to inform policy and decision-making by local authorities and others, and will help to inform the development of the new Wiltshire and Swindon Local Nature Partnership (a separate briefing on this will be available from August onwards).

Detailed information about the state of the environment in each Community Area can be extracted from these resources. For example, maps are available on the website of environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

Chairman's Announcements

Subject:	Wiltshire and Swindon Local Nature Partnership (LNP)
Officer Contact Details:	Zoe Pittaway, Wiltshire & Swindon LNP Coordinator, hosted at Wiltshire Wildlife Trust, Tel: 01380 725670 extension 279, Email: zoep@wiltshirewildlife.org
Weblink:	LNP website currently under development
Further details available:	Further details on LNPs can be found on Defra's website: http://www.defra.gov.uk/environment/natural/whitepaper/local-nature-partnerships/

Summary of announcement:

Over the last 6 months the Local Nature Partnership (LNP) has been developing across Wiltshire and Swindon. LNPs were introduced by Government in June 2011 as a new mechanism to help improve the health of our local environment. Ultimately LNPs will aim to raise the profile of the natural environment and enhance partnership working, in particular supporting the environment sector to engage more effectively with the business, community and health sectors.

All developing LNPs across the Country were asked to submit an application to Defra by 6th June 2012 outlining how the new partnership would function and what the LNP would aim to achieve. The Wiltshire & Swindon LNP engaged with a wide diversity of stakeholders from a range of sectors via workshops, meetings and talks. All of the feedback and comments that we received were incorporated in to the development of the LNP to ensure we built a useful and dynamic partnership.

Over the last two months we have been waiting to hear if our application for LNP status has been successful and I am now pleased to announce that the Wiltshire & Swindon LNP has officially been recognised by the Secretary of State. The Wiltshire & Swindon LNP Board will be meeting for the first time in September 2012.

Please find attached a short information sheet outlining what an LNP is, why the partnership will be important and how the LNP will function. Most importantly we hope you will be keen to respond to the key questions that we have included in the information sheet.

We will continue to keep you updated on the progress of the LNP and look forward to hearing from you soon.

Chairman's Announcements

Subject:	Barrier Busting Proposals
Officer Contact Details:	David Bowater Programme Lead (Communities) David.Bowater@wiltshire.gov.uk Tel: 01225 713978
Weblink:	http://barrierbusting.communities.gov.uk/
Further details available:	http://barrierbusting.communities.gov.uk/

Summary of announcement:

Barrier Busting Proposals

Many people have great ideas about how they could make their neighbourhood a better place to live.

Volunteers, community groups and social enterprises of many kinds would like to play a bigger role in local life. But sometimes barriers get in the way. Red tape, rules and regulations stop people putting good ideas into action. Not only is this frustrating – it means that local people miss out.

The Government have a 'Barrier Busting Team' to help with this problem.

New rules have been put in place for the way in which 'Barrier Busting' proposals can be submitted to government by local authorities, under the Sustainable Communities Act.

The rules retain the requirement that Wiltshire Council consults its communities and reaches agreement on proposals before submitting them.

The new rules mean, however, that the Local Government Association (LGA) can ask the Secretary of State to look again at proposals submitted by local authorities that have been turned down.

Examples of previous proposals submitted can be found on the government's Barrier Busting Portal:

<http://barrierbusting.communities.gov.uk/>

Anyone can use the portal to submit proposals directly. However, asking Wiltshire Council to submit a proposal means that the LGA can choose to appeal the decision if they are unhappy with the result.

If you have a suggestion for a barrier busting proposal that you think Wiltshire Council should submit, please say why and email these to: David.Bowater@Wiltshire.gov.uk

Chairman's Announcement

Minerals Sites in Wiltshire and Swindon

Wiltshire Council and Swindon Borough Council jointly submitted the Proposed Submission draft Aggregate Minerals Site Allocations Local Plan (the Site Allocations Plan) (formerly Development Plan Document (DPD))¹ to the Secretary of State for Communities and Local Government on 20 July 2012 along with supporting evidence reports and proposed minor modifications to the Plan stemming from the final, pre-submission round of consultation held earlier this year.

The Site Allocations Plan sets out a series of proposals for locating 7 new sand and gravel quarries within the plan area² to meet the councils' locally derived forecast provision requirements of 1.2 million tonnes per annum through the plan period up to 2026. Details of these sites are presented below.

Proposed minerals site name/location	Size of site hectares (ha)	Estimated resource yield	Current land use	Community Area
Cox's Farm	106.1	2,400,000	Agricultural	Royal Wootton Bassett and Cricklade
Blackburr Farm	49.7	812,000	Agricultural	
North Farm	75.6	300,000	Agricultural	
Land east of Calcutt	172.6	2,200,000	Agricultural	
Land at Cotswold Community	38.56	2,760,000	Agricultural/ former educational and residential facility	Malmesbury
Land near Compton Bassett	23.4	450,000	Agricultural	Calne
Extensions to Brickworth Quarry	25.2	1,948,000	Agricultural/ Woodland	South Wiltshire

The Site Allocations Plan has been developed with a restoration led approach at its heart (seeking biodiversity and amenity enhancements **not** the landfilling of putrescible waste), advocating upfront consideration of suitable after uses for the minerals sites in the document.

Copies of all submission documents including copies of representations made and other supporting documents which, in the opinion of the councils, are relevant to the preparation of the Site Allocations Plan are available to view on the councils' website at <http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm> and on the councils' dedicated online consultation portal: <http://consult.wiltshire.gov.uk/portal>.

For those without access to a computer, hard copies of the documents can be viewed in the Council's offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road) and Swindon Borough Council (Wat Tyler House) as well as all local libraries.

¹ For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

² For minerals planning, the plan area delineates the boundary of Wiltshire and Swindon, excluding the New Forest.

Please note, due to office closures, documents will only be available at Browfort until 30th September 2012 and at Bradley Road until the 30th November 2012.

The Site Allocations Plan is now being subjected to an independent examination, conducted by the Planning Inspectorate to determine if the Plan can be considered sound. This is a continuous process running from the date of submission through to the receipt of the appointed Planning Inspector's Report.

Part of this process will involve hearing sessions where those invited to attend will have the opportunity to respond to matters raised by the appointed Planning Inspector. These hearing sessions are provisionally scheduled to commence on 23 October 2012. Once confirmed, all details relating to the examination process will be advertised and made available online. In addition, information will be sent directly to all those who made representations at the last stage in the plan preparation process informing them as to how they can get involved in the examination process.

Officer Contacts: Minerals and Waste Policy Team on 01225 713429
Email mineralsandwastepolicy@wiltshire.gov.uk

Weblink:

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm>

Further details:

<http://consult.wiltshire.gov.uk/portal>

Chairman's Announcements

Subject:	Wootton Bassett Town Council wards
Officer Contact Details:	John Watling john.watling@wiltshire.gov.uk 01249 706599
Weblink:	http://www.wiltshire.gov.uk/council/elections/electoralboundaries.htm (Note there will be a dedicated page from 3 September)
Further details available:	Electoral Services – 0300 456 0112

Technically the electoral names in the Royal Wootton Bassett parish do not carry the prefix “Royal”, as in the title to this announcement.

To rectify this, the Wiltshire Council has the power to conduct a governance review, and this review is now out to consultation. It is proposed to change the names of the town wards to Royal Wootton Bassett East, Royal Wootton Bassett North and Royal Wootton Bassett South, and to similarly change the Unitary division names. The town council should become know as the Royal Wootton Bassett Town Council.

No alterations are proposed to the town ward areas or number of seats.

Any comments for or against this proposal, or to make any other proposal, should be sent to elections@wiltshire.gov.uk before Friday 12 October 2012.

Crime and Community Safety Briefing Paper Royal Wootton Bassett Community Area Board September 2012



1. Neighbourhood Policing Team

Sgt: Sgt Martin Alvis

Royal Wootton Bassett (Town)

Beat Manager – PC Nick Spargo
PCSO – James Wale

Royal Wootton Bassett (Rural)

Beat Manager – PC Steve Porter
PCSO – Andy Singfield

Cricklade and Purton

Beat Manager – PC Lee Kuklinski
PCSO – Nicola Allan
PCSO - Richard O'halloran

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Reported crime

Whilst reported crime has reduced in many areas there has been an increase in reported violence against the person crime (VAP). Analysis of the breakdown of these figures has shown that the greatest increase has been in violence *without* injury reports. This means that people are reporting more incidents of minor assaults in both private space (Often domestic violence) and public space. Work is on-going to target our known harm causers and protect our vulnerable victims. Initial analysis does not show any particular areas that are 'hot spots', as incidents have been spread through out the sector.

Other crime issues

Whilst year to date figures for burglaries are down, 13% below threshold, in August there was a significant rise in burglaries in Royal Wootton Bassett Town and Cricklade and Purton areas. Investigations in to these burglaries are ongoing. A suspect was arrested for a Wootton Bassett offence but has not been charged. The majority of these burglaries have been night time offences where victims have forgotten to lock their doors, often front doors or garage doors! Whilst the chance of you being a victim of crime is still very low please make sure you reduce that chance by **locking ALL external doors, every night!** Don't make it easy for burglars.

CRIME & DETECTIONS (Sept 2011 – August 2012 compared to previous year)

EO Royal Wootton Bassett	Crime				Detections	
	September 2010 - August 2011	September 2011 - August 2012	Volume Change	% Change	September 2010 - August 2011	September 2011 - August 2012
Victim Based Crime	807	826	19	2%	19%	21%
Domestic Burglary	52	45	-7	-13%	6%	16%
Non Domestic Burglary	121	97	-24	-20%	2%	2%
Vehicle Crime	82	60	-22	-27%	1%	8%
Criminal Damage & Arson	178	186	8	4%	15%	16%
Violence Against The Person	120	157	37	31%	53%	50%
ASB Incidents (Year to Date)	360	310	-50	-14%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Total Crime & Violence Against the Person in the previous 12 month period (August 2011 - July 2012)						
* Detections include both Sanction Detections and Local Resolution						

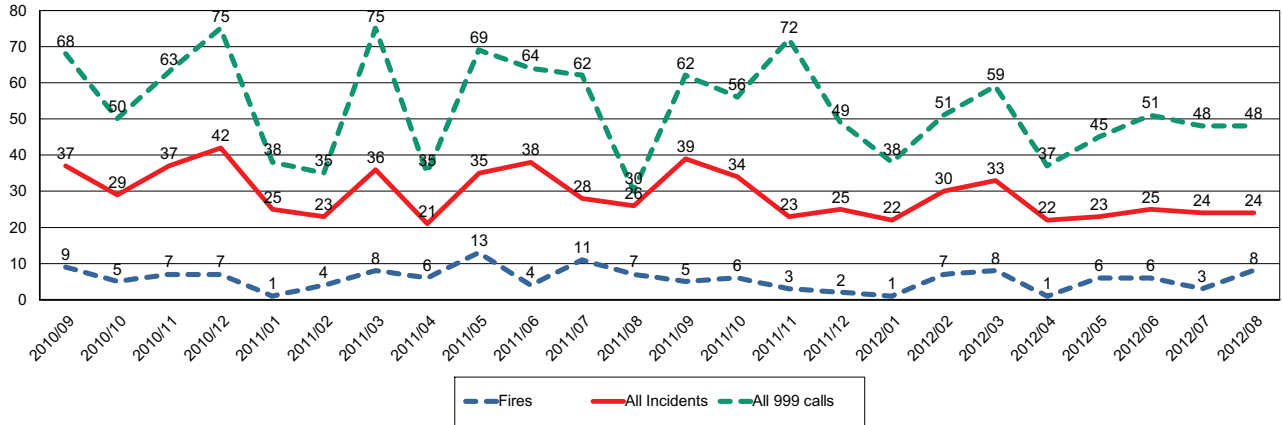
Inspector Martin
Area Commander
September 2012



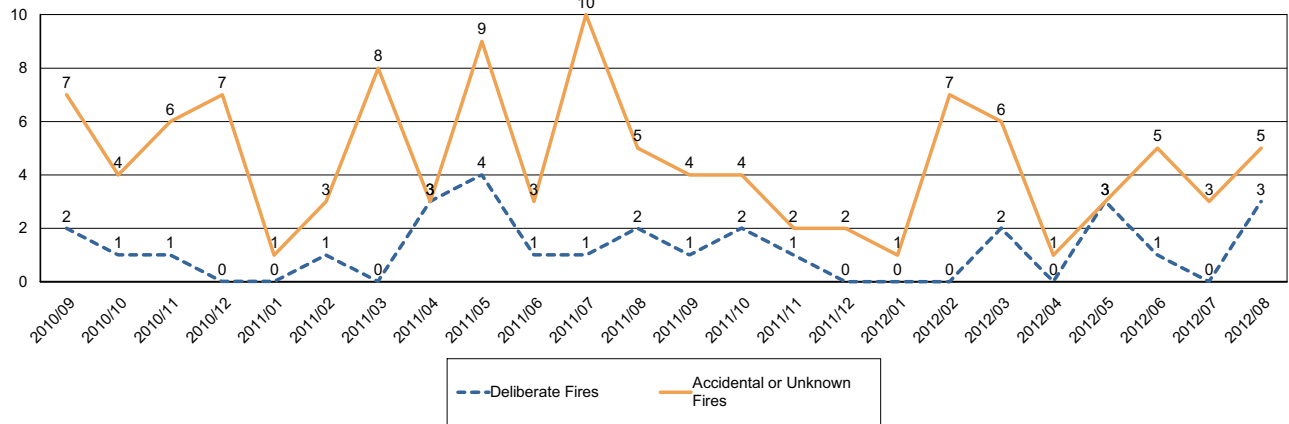
Report for Wootton Bassett & Cricklade Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.

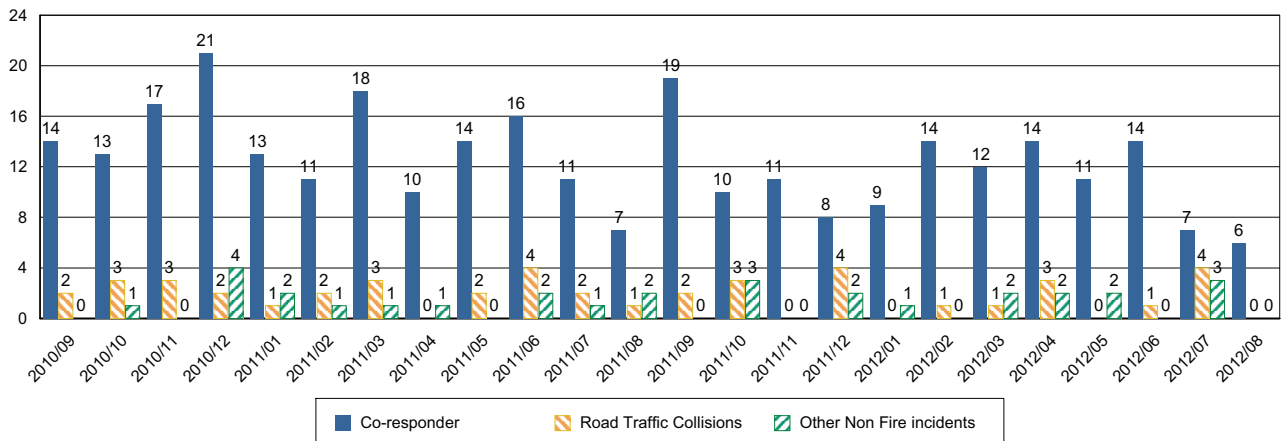
Incidents and Calls



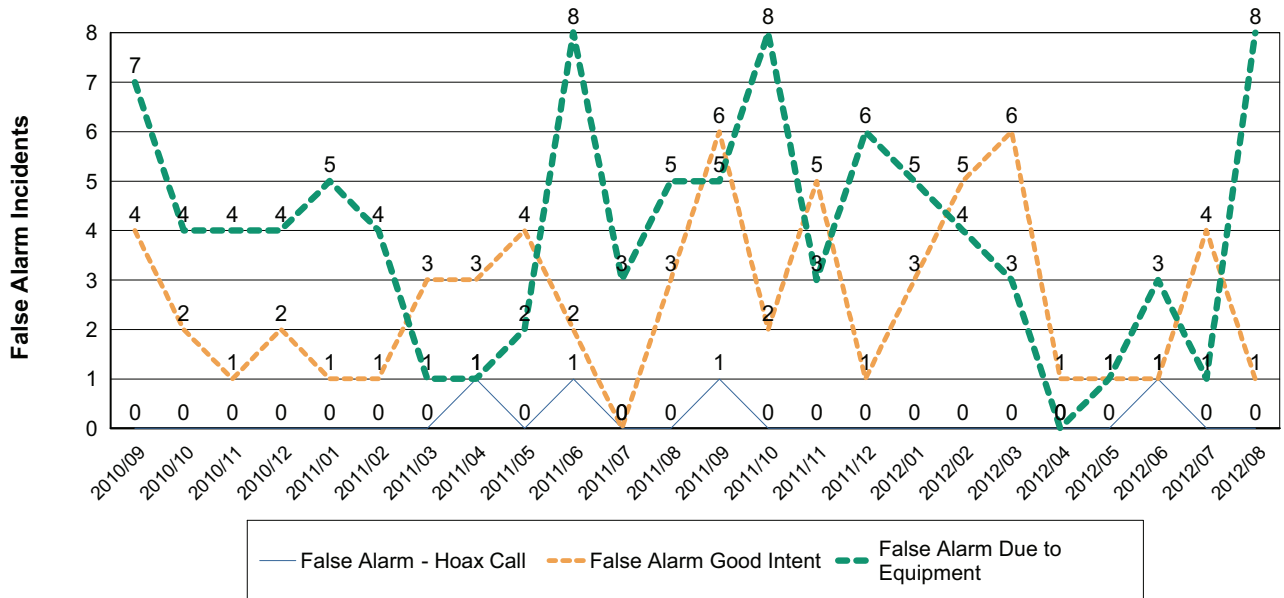
Fires by Cause



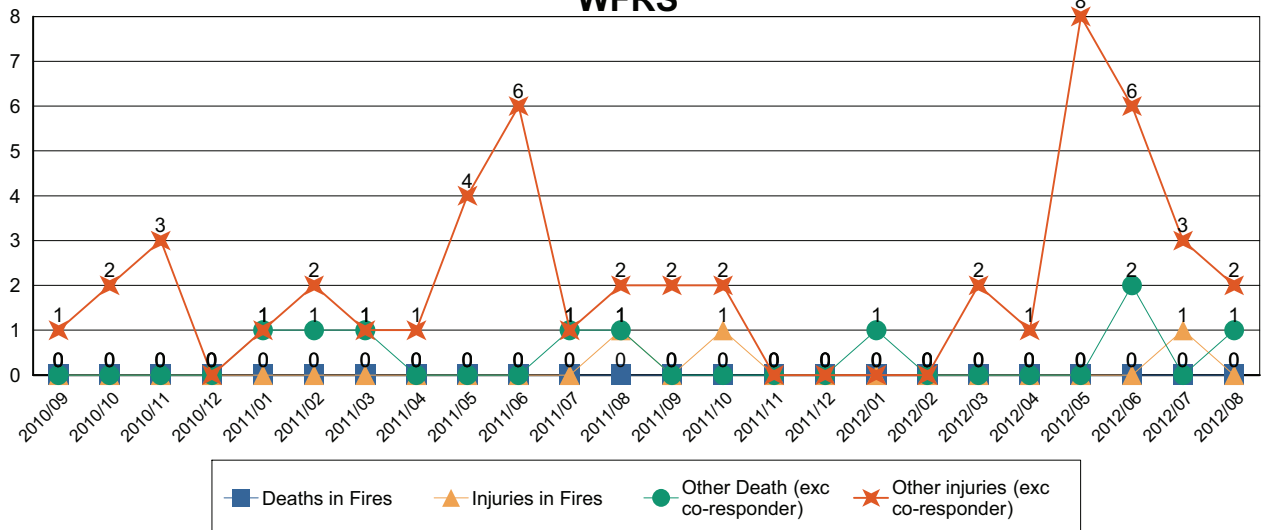
Non-Fire incidents attended by WFRS



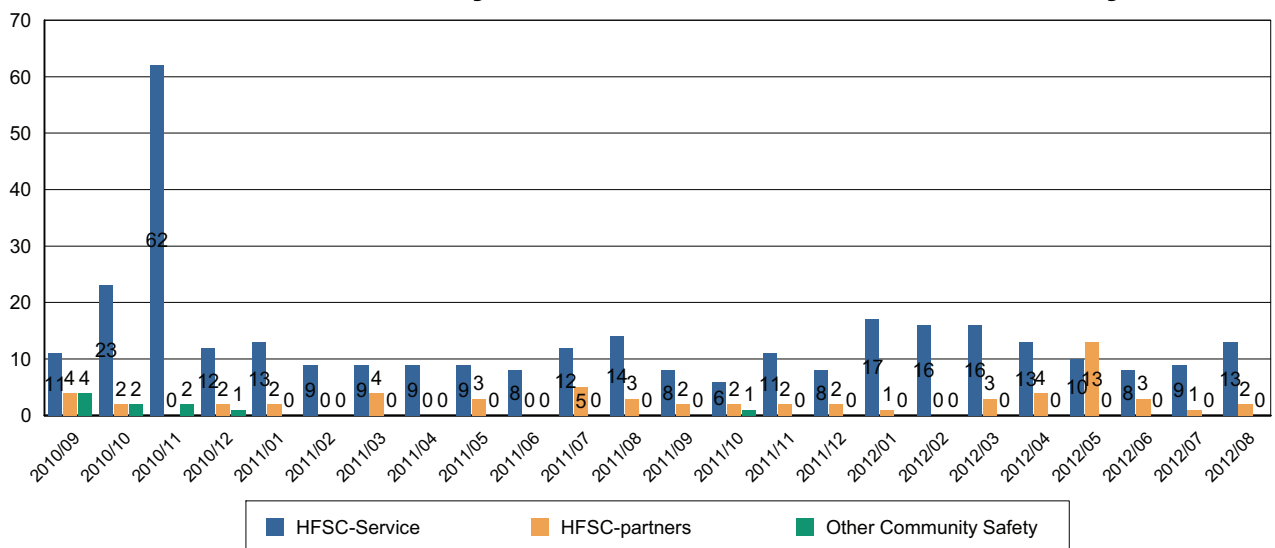
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

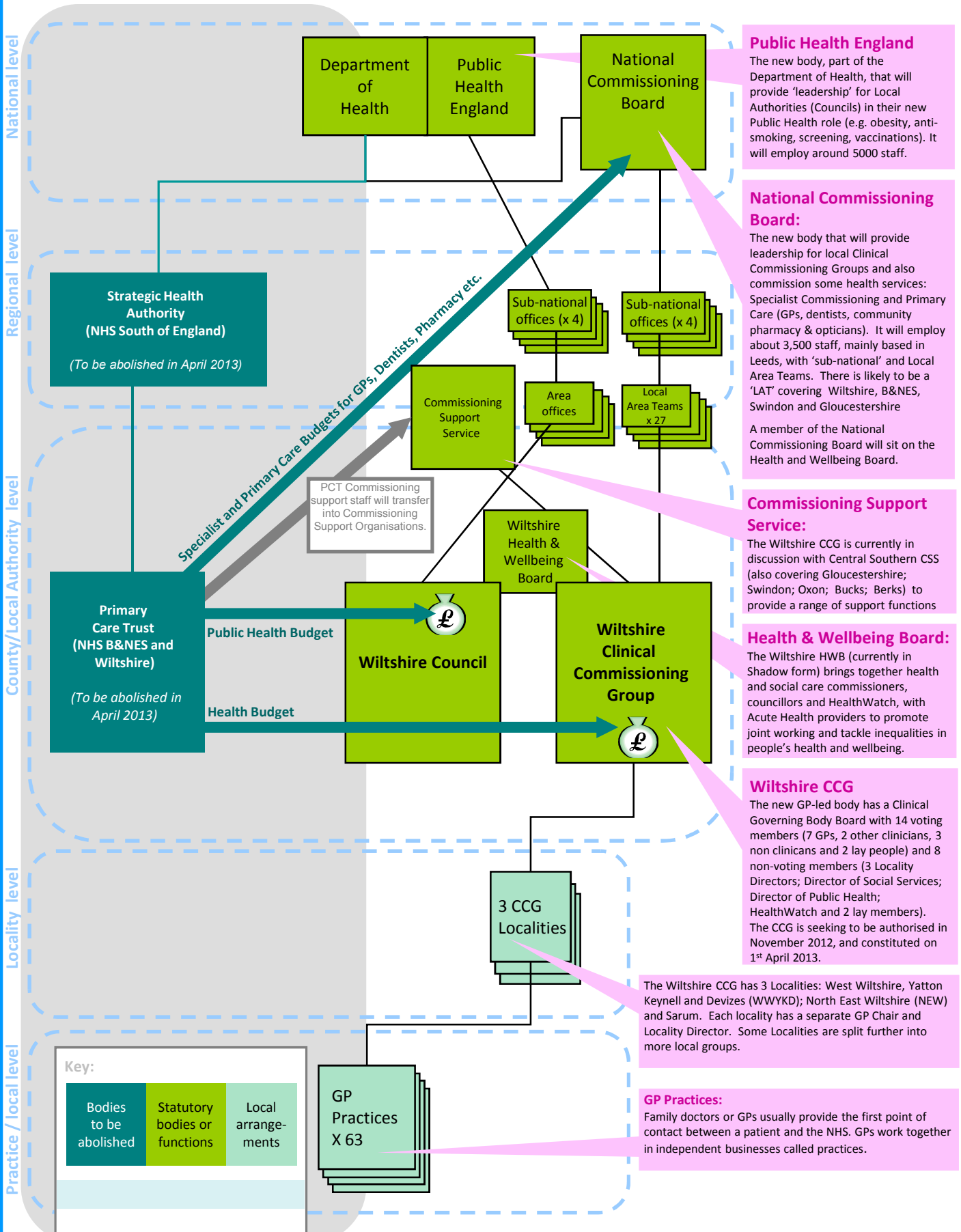
Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

The NHS Reforms: *The old and the new*

The old ...

... and the new ...



Update for Wootton Bassett & Cricklade Area Board

Update from	Royal Wootton Bassett Town Council
Date of Area Board Meeting	Wednesday 26 September 2012

Headlines

- Resurfacing Works to the High Street will be carried out from 3rd September 2012 and due to complete 9th October 2012
-
- RWB Cinema – Venue RWB Academy, shows start at 7.30pm. Next shows are: on October 2nd 2012 – Salmon Fishing in Yemen
November 6th 2012 – Tortoise In Love
-

Projects

- Extension of Jubilee Lake car park is now complete
-
- Children from schools around the town have entered our competition to design a play area sign. Look out for our press releases.
-

Future Events/Dates for the diary

- Civic Service & Civic Award – St Bartholomew’s Church, Sunday 21st October 2012 at 3pm
-
- Community Breakfast Forum – Memorial Hall, Saturday 17th November 2012 at 10-12
-
- Xmas Lights Event – High Street, Friday 7th December 2012, 6pm-9pm
-

Signed: Johnathan Bourne, Town Clerk, Royal Wootton Bassett

Date: 14th September 2012

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Purton Parish Council
Date of Area Board Meeting	Wednesday 26 September 2012

Headlines

- Widham Farm Inquiry – the Parish Council attended and spoke against the development at the Inquiry in August. It now awaits the outcome and hopes that the Inspector supports the views of the local community.
- Neighbourhood Plan – Purton Parish Council has decided to continue to engage with the Area Neighbourhood Plan, it is aware that Cricklade TC has decided to withdraw from the Area Plan.
- Parish Plan – Work on developing Purton’s Parish Plan is ongoing, the deadline for questionnaires to be returned has now passed and the information received is being processed ready for publication and the further development of the plan.

Projects

- Work is ongoing in developing a new web site for the Parish Council.
- Village Hall Gents Toilets refurbishment project is at the early stages of discussion.
- Improving security at our War Memorial/Village Centre (recreation area) as a result of ongoing vandalism problems. We have been working closely with the Police and have held an open meeting to discuss with local residents and users of the centre the best approach to dealing with the problems. A working party is looking at possible options with a view to making recommendations to the Parish Council who is the trustee of the charity.

Future Events/Dates for the diary

- Saturday 15th September a firework display will take place at Purton Village Centre. The fireworks were purchased for the village Jubilee event but due to the weather they could not be let off hence the delay to September. This is a free village event.
- Parish Walk – the Parish Council organises a village walk each year, this year the walk will be held on Sunday 16th September, starting from Ringsbury Close at 2pm.
- Mud Lane (Footpath 104) – Inquiry starts on 13 November 2012 in Purton Village Hall

WOOTTON BASSETT SPORTS ASSOCIATION

Gerard Buxton Sports Ground, Rylands Way, Wootton Bassett, Wiltshire, SN4 8AY
Tel: 01793 853380

Relocation of Wootton Bassett Sports Association – Update to Area Board 26/9/12

Background

Wootton Bassett Sports Association (WBSA) is seeking to relocate from its current 7 acres site at Rylands Way and proposing to purchase and develop a 26 acre site by the Malmesbury Road and opposite the Ballards Ash sports ground. The Association hosts the Town's football, tennis, cricket and road running clubs, together with social clubs/members. Facilities on the current site include a football pitch, cricket pitch, four tennis courts, and associated clubhouse with changing and social rooms. The new site when fully developed will provide for 2 cricket squares, 4 football pitches, 8 tennis courts, together with changing room and community/social facilities within the clubhouse.

Current Status

Recent progress has inevitably been impacted by the Olympics, Paralympics, and holidays, but continues as follows:

1. Negotiation regards vacant possession and build timeframes;
2. Continued refinement of site design to development budget;
3. Continued refinement of the business plan and operational forecast;
4. Continued consultation with sport governing bodies (FA, LTA, ECB, Sport England) as appropriate.

Any local clubs or organisations interested in discussing the development then please contact me on the number below.

This is a complex and large project and there is much to do, but it really does offer our community the potential of top quality sporting facilities, and will secure and significantly enhance the legacy of the gift of land to sport by Major Gerard Buxton.

Paul Harrison
Relocation Manager
Tel: 01793 855665

Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

June 2012 to August 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from June to August 2012 is set out below:

- The WIN Outreach Group met three times to discuss its work plan and arrangements for representing WIN at all area board meetings.
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from the Great Western Ambulance Service, the Care Quality Commission and NHS South West.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- The WIN Enter and View sub group met to discuss its work programme and plan informal visits to Athelstan House, Malmesbury, and Hungerford House, Corsham. These took place in July. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.)
- In June, WIN held a public meeting in Chippenham with speakers from the Great Western Hospital Foundation Trust ("GWH") who gave an update on the services they provide within the Wiltshire community, and their Productive Ward initiative. The Royal United Hospital Bath gave an update on their work with in-patients with dementia, and the NHS Wiltshire representative spoke about the setting up of the shadow Clinical Commissioning Group for Wiltshire. 49 people attended the meeting.
- In July, WIN held a public meeting in Salisbury with speakers from Wiltshire Council updating attendees on how Healthwatch in Wiltshire might look, and on their digital online initiative. The GWH representative spoke about the services it provides within the Wiltshire community, and a speaker from the Wiltshire Wildlife Trust gave a presentation about the *Wiltshire Wellbeing Project* and its work with people who have mental health problems. 44 people attended the meeting.
- WIN members and staff attended the following events:
 - The launch of NHS Wiltshire's *Falls and Bone Health Strategy* and participated in the consultation.
 - the Wiltshire Equality Network meeting in Trowbridge
 - Wiltshire and Swindon Users' Network welfare reform event.

- Wiltshire Council's Friary Voices consultation event.
 - *GWH Developing a Nursing Strategy* consultation event
 - NHS Wiltshire's Long Term Neurological Conditions Steering group event
 - AWP LINK Stakeholder event
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
 - The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

If you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

Report to Royal Wootton Bassett and Cricklade Area Board
Date of Meeting 26 September, 2012
Title of Report Community Area Grants

Purpose of Report

To consider 4 applications for community area grant funding, totalling £2,496.

A summary of the applications together with the Community Area Manager's recommendation relating to each is set out below.

Application (and amount requested)	Recommendation
1. Cricklade Jubilee Gardens Project: Signage - £320	<i>Approve</i>
2. Hook Village Hall Toddler Group: To establish new group - £1,000	<i>Approve</i>
3. Smart Zone Ltd: Improved signs £976	<i>Refuse</i>
4. Tockenham Parish Council Parish plan £200	<i>Approve</i>
Total requested:	£2,496
Prior to consideration of these applications the Area Board's discretionary fund balance stands at:	£49,330
If approved as recommended the Board's balance will be:	£47,810

Background

1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet Member for Community Services. Under the terms of the delegation, Area Boards are required to follow the [Community Area Grant guidance and funding criteria](#).
2. In accordance with the Area Board Grants Guidance, officers are required to provide recommendations in their report, however, the decision to support applications and to what level are made by Wiltshire Councillors on this Area Board.
3. The Royal Wootton Bassett and Cricklade Area Board was allocated a discretionary budget for 2011/2012 of £51,680. During the year so far, the Area Board has allocated or committed £ £2,350, leaving a balance remaining for allocation of £49,330.
4. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies are available upon request.

Main Considerations

5. Councillors will need to be satisfied that grants awarded satisfy the criteria set by the Council and are made to projects that can proceed within a year of the award being made.

Environmental & Community Implications

6. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Financial Implications

7. Financial provision has been made to cover this expenditure. If grants are awarded in line with the Community Area Manager's recommendations, the Royal Wootton Bassett and Cricklade Area Board will have a remaining balance of £47,810

Legal Implications

8. There are no specific legal implications related to this report.

9. Human Resources Implications

10. There are no specific human resources implications related to this report.

Equality and Inclusion Implications

11. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

Officer recommendations

Ref	Applicant	Project proposal	Funding requested
12/004	Cricklade Jubilee Garden Project	Signage	£320

12. A registered charity, the Jubilee Gardens Project, was set up to provide education and training for adults with varying degrees of learning and physical disability. The students are taught horticultural skills, literacy, numeracy and social skills. The students also learn about domestic and personal hygiene to give them a greater degree of independence. The flowers and vegetables grown by the students are sold to passers-by and the money collected helps to support the operational costs. The profile of this operation needs to be improved and modern signage will help raise awareness.
13. The signage project will raise the profile of Jubilee Gardens and awareness of this charity's work. Visitors will be able to purchase locally grown produce which supports the concept of sustainability. This will benefit in particular the communities of Purton and Cricklade.
14. The students run a stall outside the training centre on weekdays between 9am to 4pm where the public can buy produce grown at the centre including vegetables and flower plants. They grow and sell 9 varieties of tomatoes, 8 varieties of chillies, 6 different lettuces, cucumbers, peppers, 3 types of aubergine, French and runner beans, cabbage, carrots, pumpkins, squash, parsnips, leeks, red and white onions, garlic, spinach, beetroot, courgettes, herbs and lots more besides. Students get great pleasure in welcoming visitors and showing them around the project.
15. The application fully meets the criteria of the Community Area Small Grants scheme.
16. It is **recommended** that the Cricklade Jubilee Garden project is awarded a grant of £320 to support the provision of new signage.

Ref	Applicant	Project proposal	Funding requested
12/005	Hook Village Hall Toddler Group	To establish new group	£1,000

17. The project aims to provide a safe, welcoming and friendly environment for babies, pre-school children and their parents/carers. The Group will enable children to meet, play and learn together. It will also provide a chance for parents to meet up for a coffee and a chat. This project will improve local facilities for children and parents and help foster stronger community spirit.
18. There are no similar groups in either Lydiard Tregoze or Lydiard Millicant and the only other group in the immediate area runs on a Wednesday at the Old Court in Royal Wootton Bassett from 11.30am. The group has identified local demand which should lead to the long term viability and sustainability for this valuable facility.
19. The application seeks less than 50% of the project cost and the remainder will be raised through local fundraising activities.

20. It is **recommended** that Hook Village Hall Toddler Group is awarded a grant of £1,000 to help establish a new parent a toddler group.

Ref	Applicant	Project proposal	Funding requested
12/002	Smart Zone Ltd	Improved signage	£976

21. A small scale local business, Smart Zone has been in operation for 11 years and employs 9 part time staff, providing childcare to children from the age of 3 to 13. The business runs a breakfast club, after school club and holiday club from 7:45 am until 6 pm at St Sampsons' C of E Junior School in Cricklade. The most recent OFSTED inspection awarded a "Good with Outstanding Qualities" rating for the services provided. Despite running a high quality service, the business now needs to improve its marketing and replace a peeling sign on the building. The group would also like to purchase a new sign close to the road, a 'plastic' banner for marketing at local events and a small sign at the school.
22. The primary aim of the improved signage is to increase awareness of Smart Zone and to increase the number of children and families using the service.
23. The services offered by the business are highly valued in the locality and its continued operation is desirable. The amount requested is small and would help to ensure the future viability and sustainability of the business. However, as it is a business, Smart Zone would not normally be eligible for funding from the Community Area Grants Scheme and therefore, regrettably on this occasion it is **recommended** that the application is refused.

Ref	Applicant	Project proposal	Funding requested
12/006	Tockenham Parish Council	Parish plan	£200

24. The Area Board ([minute 8 - 6/10/10](#)) has encouraged the development of community-led plans as a means of identifying local priorities that can be incorporated into a wider community plan for the area. In 2011/12 the Board set aside a sum of £15,200 to help initiate this process and this sum was matched with £8,000 from Community First and £5,325 from the Department of Environment, Food and Rural Affairs. A sum of £200 had been previously ear-marked for the Tockenham project in 2011/12.
25. Tockenham Parish has applied for funding to support the creation of a community-led plan for the parish, a process that will be led by a steering group of volunteers from the community. In accordance with the process agreed by the Area Board and Community First ([minute 8 - 2/2/11](#)), the volunteers will engage widely with local residents, community groups, businesses and other stakeholders and undertake a consultation exercise to find out what is valued and needed in the future. Information from the consultation will inform the action planning that will be developed with the involvement of agencies and service providers to ensure that the actions identified are deliverable. The plan will provide evidence to inform future decisions affecting the community, help manage change, involve

local people in identifying community led solutions to local concerns and improve community spirit by helping identify valued features of community life to be preserved.

26. The plan will assist the work programme of the Area Board by providing evidence of community aspirations that can be incorporated into the new community plan for the area.
27. The application is consistent with previous decisions of the Board and meets the funding criteria adopted by the Board for such projects.
28. It is **recommended** that Tockenham Parish Council (on behalf of the volunteer steering group) be awarded a grant of £200 to support the creation of a community-led plan for the parish.

Background papers:	Grant Application – Cricklade Jubilee Garden Project Grant Application – Hook Village Hall Toddler Group Grant Application – Smart Zone Grant Application – Tockenham Parish Council
Report Author	Steve Milton, Head of Community Governance and Area Boards Tel: 01722 434255 steve.milton@wiltshire.gov.uk

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	MOD: Defence Technical Training
Date of Area Board Meeting	Wednesday 26 September 2012

Defence Technical Training Headlines

- The views of the Area Board are sought on proposed arrangements for consulting with the public and local organisations on Defence Technical Training development at Lyneham.
-
- Meetings with planning and highways officers are underway and technical surveys continue to be completed.
-
- Some advance works (e.g. demolition) may take place prior to the submission of any planning application for the redevelopment.

MOD Defence Technical Training (DTT), Lyneham – September 2012

1. We would like the Area Board's view on the proposed approach to consultation leading up to the submission of a planning application in Spring/Summer 2013 for the development works at Lyneham.
2. The proposed approach to public consultation is as follows;
 - A project website will be prepared with a proposed publication date during October 2012. The website will provide background to the scheme, project updates, advertise consultation events and host consultation material, and provide a mechanism to provide feedback. At an early stage the website will host a questionnaire to capture initial comments and views from local residents and other interested parties.
 - Newsletters and leaflets will be distributed to provide updates on the project, promote the website and advertise key events to those living in the local area. These will be supplemented by articles in the local press.
 - It is intended to offer early one-to-one meetings with some of the residents (around 10 properties) who reside immediately adjacent to the airfield.
 - Public exhibitions will be held prior to the submission of the application when draft plans for development will be presented at a series of drop in sessions. At this stage it is envisaged these will be hosted during March 2013 in Lyneham. We welcome the Area Boards view as to whether these should be extended to a wider area.

Update for Royal Wootton Bassett & Cricklade Area Board

3. We will continue to provide regular briefings to the Area Board and Parish Council with inputs to the Lyneham Steering Group being on day to day site issues as required. These will continue through the duration of the project. We plan to attend one of the next Parish Council meetings providing an early opportunity to discuss the project proposals.
4. Meetings continue to be held with authorities to agree the scope of the technical assessments that will be prepared to support the planning application. Key findings will be shared with the Area Board as the assessment work is completed.
5. Technical surveys on site are already underway with some traffic counts (where necessary) being undertaken on local roads during October 2012. The locations for these counts will be agreed with Wiltshire Highways.
6. To streamline the construction period it is possible that some advance works will be undertaken at the site. This could include the demolition of some of the most derelict buildings or site infrastructure works. It is envisaged that these could commence later this year and continue into Spring 2013. We will provide further details on these works when available.
7. Prior approval notifications for any demolitions will be submitted to Wiltshire Council. We have agreed with the Council that a photographic survey will be undertaken of all buildings prior to demolition and each notification application will be accompanied by detailed method statements and ecology impact reports.

Other issues:

Day to day site issues should continue to be referred to the Lyneham Site Estate Team Leader in the first instance, preferably via the Area Board Lyneham Steering Group meetings.

Existing DIO Service Families Housing (non operational) issues should be referred to DIO Secretariat Tel: 0121-3113879.
